

## Legal Services Expenditure Report 2021-22

*The Summary sheet is only visible once you have confirmed that the Entry form is complete following inclusion of the last domestic legal services provider in section 5c.*

**Office of the Auditing and Assurance Standards Board**

**80 959 780 601**

### Summary Totals (explainer)

What is this section?

*In this section you are required to review and confirm the summary totals for your entity's 2021-22 Legal Services Expenditure Report based on what you entered in the Entry form sheet.*

What are the summary totals?

*Total Legal Services Expenditure = Internal + External Legal Services Expenditure  
Internal Legal Services Expenditure = Internal Legal Services Expenditure  
External Legal Services Expenditure = Counsel Fees + Disbursements + Professional Fees (does not include input from the legal services panels section)*

Expenditure comparison

*Your entity's total legal services expenditure for 2020-21 is displayed below. If there has been a significant change in expenditure in 2021-22 compared to 2020-21, you will be required to provide an explanation of the change in the commentary text box.*

Do I need to provide commentary?

*Commentary is required if there has been a significant change in total expenditure between last year and this year. Otherwise, entities may provide optional commentary to OLSC about their report. Commentary will not be made public or shared with other entities.*

Explaining a significant change in expenditure

*Only a brief description of the reason or reasons for the increase/decrease is required. It is not necessary to go into the specifics of a matter. The information will not be made public or shared with other entities.*

**Summary Totals**

Total Legal Services Expenditure	\$	<b>15,667</b>
Total Internal Legal Services Expenditure	\$	-
Total External Legal Services Expenditure	\$	<b>15,667</b>
Total value of briefs to Counsel	\$	-
Total value of briefs to Male Counsel	\$	-
Total value of briefs to Female Counsel	\$	-
Total value of briefs to gender X Counsel	\$	-
Total value of disbursements (excluding counsel)	\$	-
Total value of professional fees	\$	<b>15,667</b>
Total value of professional fees - 10% off-Panel allowance	\$	-
Total value of professional fees - Exemption from AGD	\$	-
Total number of briefs to counsel		<b>0</b>

<b>Are the Summary Totals correct?</b>	<b>Yes</b>
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Proceed to commentary
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**Comparison with 2020-21**

Total Legal Services Expenditure (2021-22)	\$	15,667
Total Legal Services Expenditure (2020-21)	\$	13,539
<b>Total expenditure change</b>	<b>\$</b>	<b>2,128</b>
<b>Internal expenditure change</b>	<b>\$</b>	<b>-</b>
<b>External expenditure change</b>	<b>\$</b>	<b>2,128</b>

**Commentary OPTIONAL**

Do I need to provide commentary?

*Commentary is required if there has been a significant change in total expenditure between last year and this year. Otherwise, entities may provide optional commentary to OLSC about their report. Commentary will not be made public or shared with other entities.*

Explaining a significant change in expenditure

*Only a brief description of the reason or reasons for the increase/decrease is required. It is not necessary to go into the specifics of a matter. The information will not be made public or shared with other entities.*

**Please enter commentary below**

**Have you finished entering commentary?**

Yes

**Proceed to final confirmation**

**Please read below**

*You have completed all of the required fields in your entity's Legal Services Expenditure Report template for 2021-22. If you are satisfied that the information you have provided is correct, please provide your final confirmation below. Do not confirm unless you are satisfied your entries are correct. You can edit your template by returning to the Entry form sheet and revising your entries.*

*Once you have provided final confirmation, a final version of your entity's Legal Services Expenditure Report for 2021-22 will appear below. The report is locked for editing, so if you notice incorrect details you will need to revise your entries in the Entry form sheet. If you encounter any issues you may contact OLSC for assistance.*

**Please provide final confirmation of your entity's legal services expenditure for 2021-22**

**I confirm**

**Report complete**